

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, February 15, 2012
The Utility Board met at City Utilities @ 5:00 P.M.

Phillip Starkey called the meeting to order.

Roll Call was taken. All board members were present.

Board Members Present:

Phillip Starkey
Brian Bess
Michael Singleton
Tim Sheehan
Greg Coffin

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Geoff Wesling	City Attorney

Phillip Starkey, Board President, welcomed Greg Coffin, the new board member, to the meeting.

Jeff Peters from Wessler & Associates was present at the meeting to talk to the board about money that is still owed to INDOT from the State Road 44 project. Les Day told the board that after researching the invoices that have already been paid and a refund check from INDOT to City Utilities in the amount of \$35,000.00, he estimates that the amount still due to INDOT is \$12,226.56. Jeff Peters said that he would go back through all of the paperwork to make sure that this is the correct amount.

Michael Singleton motioned to approve the board minutes from the January 18, 2012 meeting. Brian Bess seconded the motion. The motion carried.

Les Day reviewed the financial report for the month of January. The Water Operating report showed no N.P.D.E.S. violations for the month. There were 28.35 million gallons of water pumped, with 26.03 million gallons of water treated. Water plant personnel responded to 8 service calls for billings and customer requests. There were 5 customer requests to check for leaks. There were 8 line locates. There was 1 water line inspection and 3 calls to check for frozen meters. There were 48 connects and 58 disconnects for the month, with the total customers being 2,992.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 77.43 million gallons of wastewater treated, for the month. It was reported that there was a total of 4.08 inches of precipitation, for the month.

There were 3 sewer complaints checked. There were 1,200 feet of sewer mains cleaned from sewer complaints. 9,500 gallons of septic sludge was accepted for the month of January. There were no sewer taps made for the month. There were no dye tests ran.

Les told the board that the accounted loss of 44% was not accurate. The Totalizer is not reading properly. There is a discrepancy of about 80,000 gallons per day compared to the actual reading on the master meter. It was suggested that Les have the equipment serviced once per year.

Les told the board that the Overflow at Ft. Wayne Road had been cemented up in January, and that he has sent a report stating this to INDOT. Also, 8 meters at Village of Flatrock apartments were pulled and cleaned. There were pebbles inside the meters that caused the meters to stop working. Les said that this has been an ongoing problem. He also said that the manager is reluctant to have anyone working at the complex to accompany City Utilities' employees into the apartments to service the meters. (All meters are located in the utility closets of each apartment) Brian Bess said that the management at the complex needs to comply with this because of liability issues for City Utilities. Les told everyone that if the complex's management does not comply with having someone accompany our employees, one solution would be that City Utilities puts in 1 large meter at the complex to accommodate all of the apartments.

Gina Jenkins told the board that she had checked with State Board of Accounts concerning what account can be used to pay City Utilities' portion of the State Road 52 project. The response was that the money can be used out of the Construction or Depreciation accounts as long as it does not conflict with the rate ordinance. Gina stated that she could not find any verbage that would conflict with using either account for the project.

Gina then told the board that she had completed the annual USDA reports and that they needed to be reviewed and signed by the board.

Gina then told the board that the new on-line billing program would go live by March 15, 2012.

Les told the board that there is a customer at 809 W 2nd Street that has been turning the meter on and using water since they were shut off for non-payment on December 28, 2012. They have used 675 cubic feet and owe a total of \$315.33. Geogg Wesling told Les and the board that he would send a letter to them stating that they owe this amount.

Les updated everyone on the Scada Systems for the Water and Wastewater plants. He stated that City Utilities got a discount and that the security systems were already up and running at both plants and that the systems were still in the process of being built.

Les then told the board that he has ordered the diesel powered generator for the well field from Bostic Electric.

Les had made the board aware of an annexation customer that had stopped using city water and reconnected to his well. He has been paying a minimum charge bill each month but is in violation of the city's ordinance. Les had sent a certified letter to this customer, but the Post Office had not had

any success delivering the letter. They told Les that they would make one more attempt to deliver the letter, but after that the letter would be returned to City Utilities. Geoff Wesling stated that he would look into what course to take with the customer. Les suggested that City Utilities makes the customer abandon the well.

Phillip Starkey told the board that he had checked the claims for the month. Michael Singleton motioned to approve the claims. Tim Sheehan seconded the motion. The motion carried.

Tim Sheehan motioned to adjourn. Brian Bess seconded the motion. The motion carried.

The next meeting will be March 21, 2012 at 5:00 P.M.

There being no further business, the meeting was adjourned.